

MINUTES OF MEETING OF INVERALMOND COMMUNITY HIGH SCHOOL PARENT COUNCIL HELD ON TUESDAY, 25 SEPTEMBER 2018 AT 7.00 PM IN BUSINESS EDUCATION DEPARTMENT.

Present	Chairperson – Maria MacAulay	Doris Cefferty (Clerk)
Parent Members:	Craig Bell Rona Broom Denise Brownright Jennifer Cleaver Drew McLellan Lesley Miller Leona Mullarky Julia Simpson Heather Sutherland Rhona Vivian Nicola Walker Sarah Waugh	Staff Members: Suzie Young Greg Coburn David Dodds Wilma Loughins Steven MacKenzie

Apologies: Apologies were intimated on behalf of Gillian Bremner, Lorraine Buttenshaw, Lesley Carver, Lynn Gilding, Lesley Lewis, Sharon Love, Heather McLellan, Sharon Saunders, Colette Templeton.

The minutes of the previous meeting were approved on the motion Nicola Walker, seconded by Julia Simpson.

MATTERS  
ARISING:

No matters arising.

HEAD  
TEACHER'S  
REPORT:

(a) Staffing Update:

Probationer Teachers had commenced duty.

- Mrs L Anderson – Home Economics
- Miss R Burnett – Art & Design
- Miss H Callaghan – Geography and Modern Studies
- Miss S Laurieston – English
- Miss A McPhail – Biology/Science
- Miss S Morrison and Mr J Strange – Physical Education
- Miss E Moran – Modern Studies

New Staff: Mrs J Burrows and Miss K Kedaitis – English Department

Left: Mrs C Mullholland (Mathematics) and Mrs J Towers (English) had left.

Maternity Leave: Mrs H Hansom (English)

Website: Map of school, picture of staff, virtual tour and who to contact would be placed on the website.

Parental Engagement Policy: Headteacher would have an open surgery before Parent Council Meetings for parents with concerns.

Show My Homework: David Dodds brought the Parent Council up to date with this application.

School App: Greg Coburn gave a demonstration to parents on how this application would be used to alert parents with updated information eg Pupil Newsletters, Parent Meetings etc. Groupcall would still be used for other information

School Trips: Successful trips to the UK Parliament in London and the F1 Singapore had taken place. Paris trip would be departing just before October holiday.

SQA 2018 Results: Mrs Young gave a brief report on these results and a more in depth analysis would take place at a future meeting.

Action By

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HEAD  
TEACHER'S  
REPORT CONT:

Westdrive Event: Very successful three-day Westdrive event was held in the school and was attended by S6 pupils in West Lothian Secondary Schools over the three days.

Action By

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SKILLS  
DEVELOPMENT  
SCOTLAND:

Stephen Smith, SDS representative in ICHS, introduced himself to the Parent Council. When attending events in the school, Stephen mentioned few parents approached him for advice etc. He handed out leaflets to parents with information about SDS. He was looking for suggestions from parents on ways to improve the service he offers.

Parents

SCHOOL  
IMPROVEMENT  
PLAN:

Mrs Young handed out copies of the shortened version of the School Improvement Plan for Session 2018-2019. A question and answer session then took place.

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ANY OTHER  
COMPETENT  
BUSINESS:

There was no other competent business for discussion

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DATE OF  
NEXT  
MEETING:

The date of the next meeting was fixed for Tuesday, 30 October 2018 at 7.00 pm in the Business Education Department..

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