

MINUTES OF MEETING OF INVERALMOND COMMUNITY HIGH SCHOOL PARENT COUNCIL HELD ON TUESDAY, 2 DECEMBER 2019 AT 7.00 PM IN BUSINESS EDUCATION DEPARTMENT.

Present Chairperson – Maria MacAulay Doris Cefferty (Clerk)

Parent Members: Rona Broom Staff Members: Suzie Young
 Lesley Carver
 Jennifer Cleaver
 Jodi Conner
 Lesley Lewis
 Heather McLellan
 Lesley Miller
 Leona Mullarky
 Anne-Marie Smeaton-Brown

Apologies: Apologies were intimated on behalf of Gillian Bremner, Lynn Gilding, Wilma Loughins, Steven MacKenzie, Drew McLellan, Julia Simpson, Heather Sutherland, Colette Templeton, Nicola Walker.

The minutes of the previous meeting were approved on the motion of Lesley Carver, seconded by Lesley Lewis.

		Action By
<u>MATTERS ARISING:</u>	PE Department: Missing items – Mrs Young would ask Mr Shipton for an update.	S Young
<u>HEAD TEACHER'S REPORT:</u>	<p>(a) <u>Staffing Update:</u> Mrs J Hiddleston, Acting Pupil Support Manager. English Teacher interviews held and managed to recruit someone temporarily – commencing on 06/01/20. Miss N Murray had been appointed to Acting House Leader post.</p> <p>(b) <u>English London Trip:</u> This trip would take place next week.</p> <p>(c) <u>Cluster Concert:</u> Cluster Concert would take place next week.</p> <p>(d) <u>Right Respecting Schools:</u> ICHS had been awarded the Silver Award.</p> <p>(e) <u>Pupil Parliament:</u> This was in the process of being set up.</p> <p>(f) <u>Practice Examinations:</u> Timetables went out today and information would be posted on the School App and Website.</p> <p>(g) <u>Winter Ready Programme:</u> Homework and Winter Ready information is on the School App.</p> <p>(h) <u>P7 Transition:</u> Cluster Transition walkabouts going well and have been well attended.</p> <p>(i) <u>English/Mathematics Nights:</u> Two nights had been set aside for parents to visit these Departments to find out more information on the courses that young people are studying.</p> <p>(j) <u>Campus Police Officer:</u> PC Ryan McCartney had been appointed.</p>	---

		<u>Action By</u>
DIGNITY BOXES:	Isabel Dosser from a company who is the CEO of Dignity Boxes organisation gave a very interesting talk on how this project came about. It was noted that there were 55 Donation Boxes placed in various locations in West Lothian for people to donate toiletries to people who cannot afford them. It was agreed that Inveralmond CHS would become involved in this project and Leona Mullarky agreed to be the Parent Council volunteer with this project.	Leona Mullarky
PARENTAL ENGAGEMENT:	School Improvement Plan – one page version would be made available.	S Young
BANK ACCOUNT:	Bank Account now up and running. Two of three signatories would be required to authorise payments. Thank you to Lesley Lewis for setting this up on behalf of the Parent Council.	---
SPRING FAYRE:	Organisation up and running for this event to take place in March 2020. It was mentioned that perhaps S6 Leadership Team could be involved in this project and Lesley Lewis agreed to meet with students.	S Young/ L Lewis
<u>ANY OTHER COMPETENT BUSINESS:</u>	There was no other competent business to discuss.	---
<u>DATE OF NEXT MEETING:</u>	The date of the next meeting of the Parent Council is Tuesday, 28 January 2020 (weather permitting) at 7.00 pm in the Business Education Department.	